



BATA

JOB SPECIFICATION

Position: Part Time Forecourt Operative

JOB ROLE PROFILE

Business:	BATA
Job Title:	Forecourt Operative
Work Location:	Helmsley, York, YO62 5EZ
Hours:	18 hours per week, 3 days over the 7-day period
Job Type	Part Time, Permanent (6-month probation)

Benefits

- Free onsite parking
- Employee discount
- Cycle to work scheme
- Company sick pay
- Company pension
- Company events
- Performance-related annual bonus

About Us

BATA was established as a farmers' cooperative in 1894 at Brandsby, North Yorkshire, 10 miles north of York. Today we are still an agricultural supply cooperative with 4,000 share members. We offer a wide range of products, including bulk and bagged animal feeds, pet foods, heating oil, LPG, timber, fencing, horse rugs, seeds or fertiliser, to name just a few.

About the Role

We are looking for an enthusiastic and motivated Forecourt Operative to join our team at Helmsley.

In this role you will be responsible for all aspects of customer service, product knowledge, stock handling, product display and merchandising along with all the associated administrative procedures and cash reconciliation.

We are looking for someone with high standards and confident interpersonal skills, who will deliver excellent customer service.

Preferably applicants would have previous experience within retail. An interest or background in agriculture would be advantageous.

Key Responsibilities

- Responsible for dealing with customers, ensuring excellent customer service at all times in line with Company standards.
- Responsible for encouraging sales wherever possible and processing orders.
- Responsible for completion of all necessary paperwork and carrying out basic administration.

- Stock implementation / stock rotation / stock control.
- Cash control and cash reconciliation.
- Responsible for store housekeeping to the highest standards.

If you think you have the skills and experience we are looking for, we would love to hear from you!

Here at the BATA Group equality, fairness and diversity are the foundation of our organisation. We are proud to be an equal-opportunity employer that is fully committed to a policy of treating all its employees and job applicants equally. We value the differences that a diverse workforce brings to our organisation and encourage applications from everyone.

Due to the high number of applications, if you have not heard from us within 14 days from submitting your application, please assume you have not been successful on this occasion.